

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

## Work Session

August 15, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Join the meeting via our [Zoom Link](#) .

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 44052

**1. 9:30 A.M. COUNTY MANAGER/ LEGAL/ COMMISSIONERS' COMMITTEES UPDATE**

Jay Harrington, County Manager  
Erick Knaus, County Attorney

**2. 11:00 A.M. YAMPA VALLEY HOUSING AUTHORITY**

Jason Peasley, YVHA Director

Documents:

[COUNTY ARPA REQUEST 07.11.22.PDF](#)

**3. 11:30 A.M. LUNCH BREAK**

**4. 1:00 P.M. US FOREST SERVICE**

Michael Woodbridge, District Ranger

**5. 1:30 P.M. STRATEGIC PLAN DISCUSSION**

Mark Collins

Documents:

[ROUTT COUNTY III - STRATEGIC PLAN DRAFT DOCUMENT.DOCX](#)

**6. 3:30 P.M. MEETING ADJOURNED**

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.



July 11, 2022

Commissioners Melton, Redmond, and Corrigan,

Since acquiring the 536-acre Brown Ranch property in August 2021, Yampa Valley Housing Authority has spent almost a year engaging the community to create a vision for Brown Ranch that addresses Routt County's dire and long-standing housing needs. The YVHA team has conducted over 200 meetings and reached 3,250 community members. We are integrating this community input and working with a team of technical experts to produce a plan that will meet our community's housing needs through 2040. By the end of this year, we will have completed the Brown Ranch Comprehensive Development Plan, a multi-layered master plan that outlines our approach to develop parks, open space, roads, trails and 2,300 housing units with 200,000 square feet of locally serving retail, grocery store, daycare, non-profit offices, medical clinic, and other community resources. To achieve the vision of Brown Ranch, our community needs to invest in the next phase of its development: detailed infrastructure design.

YVHA respectfully requests the Commissioners to consider contributing \$1,000,000 from Routt County's ARPA funds to support the infrastructure design costs associated with the first phase of development at Brown Ranch. YVHA has a long history of leveraging local funding and will continue to do so with this investment. Our local contributions will be matched 2:1 with state and philanthropic grants to complete the infrastructure design process. Critically, this local investment will enable our infrastructure construction projects to be shovel ready and eligible for tens of millions of dollars in time-sensitive state and federal grant programs.

The opportunity for affordable, safe, stable, and resilient housing at Brown Ranch is transformational. Our goal at YVHA is to make sure that we can position the project for success at every turn. Your investment today will help jumpstart the infrastructure design process necessary to begin delivering locals' housing at Brown Ranch.

Please consider our request at an upcoming regularly scheduled Board of County Commissioners meeting. At that time, we can provide you the most up-to-date plans for Brown Ranch, including cost estimates and a timeline for development.

Thank you,

Jason K. Peasley,  
Executive Director

*"Building our Community one home at a time."*

2100 Elk River Rd. PO Box 774542 Steamboat Springs, CO 80477  
Phone 970.870.0167 Fax 970.870.6047

## Routt County - Strategic Planning Report

The following template was utilized by the Board of County Commissioners as an appropriate approach to Routt County's strategic planning process.

Vision/Mission/Values ➡ Strategic Outcomes ➡ Goals ➡ Metrics

**Vision:** *Routt County seeks to be an innovative, regional leader delivering exceptional services, enhancing quality of life and fostering an atmosphere where citizens and businesses can thrive.*

**Mission:** *The mission of Routt County is to efficiently deliver a balance of public service and infrastructure in order to provide a safe and healthy place to live for present and future generations.*

**Values:** *Trust, Service, Integrity, Accountability, Inclusion, Diversity, Collaboration*

**Strategic Outcomes:** The following Strategic Outcomes were identified by the Routt County Board of County Commissioners for a five year time horizon:

- **Support a Safe, Healthy Community**
- **Maintain a Financially Stable County Government**
- **Provide Innovative, Effective and High-Quality Services to our Community Members**
- **Protect and Preserve our Natural Resources, Open Spaces and Environment**
- **Support our Workforce**
- **Ensure Sound Infrastructure**

The BCC identified the following goals or “actions items” for each Strategic Outcome category.

### **Support a Safe and Healthy Community**

1. Pursue partnerships (e.g., housing (equity based), economic development, child care, etc.)
2. Ensure high quality jobs, housing, adequate child care
3. Identify opportunities to support mental health programs and initiatives
4. Ensure support for disadvantaged community members
5. Support high quality, sustainable and year-round jobs
6. Identify specific goals for County support

### **Maintain a Financially Stable Government**

1. Evaluate current and future staffing levels (e.g., downtime, cross utilization)
2. Evaluate and revisit option of de-Brucing
3. Advocate for property tax equity
4. Investigate a comprehensive long term fiscal analysis (e.g., plan for replacements vs. additions)
5. Analyze and update long-term fiscal policies (e.g., CIP, pool system, investment policy)
6. Pursue appropriate outside funding opportunities and partnerships

### **Provide Innovative, Accessible, and High-Quality Services to our Community Members**

1. Examine innovative options/ideas for service delivery\*
2. Strengthen customer service throughout the County
3. Educate the public on the importance of county government services\*
4. Undertake regular community surveys\*
5. Schedule regular meetings with other public entities (e.g., municipalities, schools, CMC)
6. Improve transportation opportunities

### **Protect and Preserve our Natural Resources, Open Spaces, and Environment**

1. Implement the Climate Action Plan (including the County's financial commitment and implementation strategies)
2. Advocate for the protection of public lands
3. Promote sustainable recreational opportunities
4. Implement County's Master Plan (e.g., updated regulations)
5. Maintain and protect water rights in the Yampa Valley
6. Preserve water quality and air quality
7. Develop and implement wildfire mitigation strategies
8. Advocate for climate action at the state and federal level

### **Support our Workforce**

1. Support the mental health of staff
2. Ensure a competitive salary and benefits structure
3. Develop an ongoing comprehensive equity, diversity and inclusiveness program
4. Implement a wellness program
5. Review and update the County's compensation structure
6. Provide opportunities for professional development and staff training, including cross-training
7. Instill a culture where department heads lead and guide their departments
8. Revisit Routt County's core values to include equity, diversity and inclusion
9. Celebrate success

## **Ensure Sound Infrastructure**

1. Evaluate and plan for future infrastructure needs
2. Develop a long-term gravel plan
3. Develop a progressive maintenance plan for County buildings
4. Develop policies to protect County infrastructure and expansion of utilities
5. Continue to implement Yampa Valley Regional Airport improvement plan
6. Promote County fairground improvements and ensure future solvency
7. Advocate for state infrastructure (e.g., bustang)

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