

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan
District I

Douglas B. Monger
District II

M. Elizabeth Melton
District III

REGULAR MEETING

September 10, 2019

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499
EXCLUDES WORK SESSIONS

1. 10:30 A.M. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
4. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION

5. 10:35 A.M. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR MEETING OF JULY 22, 2019;

Documents:

[7.22.19.DOC](#)

B. ADOPTION OF ROUTT COUNTY ADMINISTRATIVE POLICIES AND PROCEDURES BOARD OF COUNTY COMMISSIONERS GOVERNING PRINCIPLES .

6. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA
7. 10:45 A.M. PUBLIC COMMENT
Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.
8. 10:55 A.M. COMMUNICATIONS CENTER
Jason Nettles, Manager

A. SUPPLEMENTAL BUDGET 30 ADDITIONAL RADIO RESOURCE LICENSES- MCC7100 PROJECT

Consideration for approval of and authorization of the County Manager's approval of the change order pertaining to the 1998 purchase order and to sign the Supplemental Budget to purchase the 30 additional licenses for the new MCC7100 dispatch remote workstations to bring them to full functionality.

Documents:

[BCC ACF MCC7100 RADIO RESOURCE LICENSES- 30.PDF](#)

SUPPLEMENTAL BUDGET - ADD LICENSES MCC7100.PDF
ROUTT COUNTY - ADDING RESOURCES TO A MCC 5-29-19.PDF
PO 1998.PDF

9. **11:10 A.M. SLATE STRATEGIC COMMUNICATIONS UPDATE**
10. **12:00 P.M. LUNCH BREAK**
11. **1:00 P.M. COUNTY MANAGER**
Tom Sullivan, County Manager
 - A. **MID YEAR PERFORMANCE REVIEW**
Executive Session to be requested under C.R.S. 24-6-402 (4)(b) - discussion with County Manager concerning mid year performance review.
 - B. **NEW HUMAN SERVICES BUILDING DISCUSSION ON PROCESS FOR NEXT STEPS**
12. **2:20 P.M. HUMAN RESOURCES**
Kathy Nelson, Director
 - A. **HIRE THE NEW HR GENERALIST/BENEFITS ADMINISTRATOR ABOVE STEP 1**
Consideration for approval of and authorization for hiring the new HR Generalist/Benefits Administrator at Step 5 of the Pay Scale with the opportunity to advance to step 6 upon completion of a successful six month performance evaluation.

Documents:

[BCC AGENDA ITEM - REQUEST TO HIRE THE HR GENERALIST - BENEFITS ADMINISTRATOR AT STEP 5.PDF](#)
[REQUEST TO HIRE ABOVE ENTRY.PDF](#)
13. **2:30 P.M. LEGAL**
Erick Knaus, County Attorney
 - A. **YAMPA RIVER FUND COLLABORATIVE AGREEMENT/APPOINTMENT**
Consideration to approve the Collaboration and Administration Agreement and authorize the Chair's signature to the Agreement, as well as appointing Commissioner Monger to represent the Board of County Commissioners on the Yampa River Fund Board of Directors and Steering Committee.

Documents:

[YAMPA RIVER FUND AGENDA COMMUNICATION FORM.PDF](#)
[FINAL_YAMPA RIVER FUND_COLLABORATION AND ADMINISTRATION AGREEMENT_08262019.PDF](#)
[YAMPA RIVER FUND PRESENTATION.PDF](#)
14. **3:00 P.M. PURCHASING**
Julie Kennedy, Purchasing Agent
 - A. **YVRA BRISTLES WAIVER REQUEST**
Consideration for approval of and authorization to waive the formal purchasing process and authorize the County Manager to electronically sign the purchase orders to M-B Companies, Inc. in the amount of \$3,950 and to Myslik Inc. in the amount of \$30,490.

Documents:

[YVRA BRISTLES WAIVER REQUEST BCC AGENDA COMMUNICATION FORM.PDF](#)
[2019 BRISTLE QUOTE SUMMARY.PDF](#)

B. RFP 649 YVRA APPRAISAL SERVICES

Consideration for approval of and authorization to award RFP 649 YVRA Appraisal Services, for County Manager to electronically sign the PO to ABS Consultancy, Inc. dba Airport Business Solutions for the not to exceed amount of \$18,500, and of the Chair's signature on the Professional Services Agreement for this project.

Documents:

[RFP 649 YVRA APPRAISAL SERVICES BCC AGENDA COMMUNICATION FORM.PDF](#)
[RFP YVRA APPRAISAL SERVICES BID TABULATION.PDF](#)
[ABS PSA CONTRACT DRAFT.PDF](#)

15. 3:25 P.M. YAMPA VALLEY HOUSING AUTHORITY
Jason Peasley, Executive Director

A. BUDGET PRESENTATION

Documents:

[2020 YVHA BUDGET PACKET COMPILED.PDF](#)
[HOUSING.PDF](#)

16. 3:40 P.M. MEETING ADJOURNED

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EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.