

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Douglas B. Monger  
District II

M. Elizabeth Melton  
District III

## REGULAR MEETING

April 2, 2019

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

**1. 10:30 A.M. CALL TO ORDER**

**A. PLEDGE OF ALLEGIANCE**

**B. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL**

**C. ITEMS OF NOTE FROM THE PREVIOUS DAY'S WORK SESSION**

**2. 10:35 A.M. CONSENT AGENDA ITEMS**

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF COUNTY COMMISSIONERS MINUTES: REGULAR MEETING OF MARCH 5, 2019;**

Documents:

[3.5.19.PDF](#)

**B. APPROVAL AND AUTHORIZATION FOR THE CHAIR TO SIGN THE 2019 UNITED WAY MEMBER AGENCY AGREEMENT FOR THE ROUTT COUNTY EARLY CHILDHOOD COUNCIL;**

Documents:

[201903 UW MEMBER AGENCY AGREEMENT.PDF](#)

**C. APPROVAL AND AUTHORIZATION FOR THE BOARD TO RE-APPOINT CSU EXTENSION ADVISORY COMMITTEE MEMBERS;**

Documents:

[BCC AGENDA COMMUNICATION FORM 3.20.19.PDF](#)

**D. APPROVAL AND AUTHORIZATION FOR THE CHAIR TO SIGN THE COOPER LOT LINE ADJUSTMENT PLAT.**

Documents:

[BCC COMMUNICATION FORM - PLAT SIGNATURE CONSENT AGENDA 4.2.19.PDF](#)

**3. 10:40 A.M. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT**

## AGENDA

4. **10:45 A.M. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

5. **10:55 A.M. COMMUNICATIONS CENTER**

Jason Nettles, Manager

**A. MAMMOTH NETWORKS SERVICE AGREEMENT**

Consideration for the Board of County Commissioners to waive the formal bid process and authorize the Chair to sign the Mammoth Networks Service Agreement related to the network connection between Routt County and Grand County to establish a redundant path and create a geo-diverse environment for the 911 phone system.

Documents:

[BCC ACF MAMMOTH NETWORK SERVICE AGREEMENT.PDF](#)  
[ROUTT COUNTY MSA 2019 FOR SIGNATURE 04022019.PDF](#)  
[SERVICE ORDER RCO2019-001E CPE 031319.PDF](#)  
[SERVICE ORDER RCO2019-001 50M 031319.PDF](#)

6. **11:15 A.M. ADVOCATES OF ROUTT COUNTY**

Lisel Petis, Executive Director

**A. RESOLUTION PROCLAIMING APRIL 2019 AS SEXUAL ASSAULT AWARENESS MONTH IN ROUTT COUNTY**

Consideration for approval and authorization for the Chair to sign a Resolution proclaiming April 2019 as Sexual Assault Awareness Month in Routt County.

Documents:

[ADVOCATES OF RC COMMUNICATION FORM.PDF](#)  
[ADVOCATES OF RC RESOLUTION - SAAM 2019.PDF](#)

7. **11:25 A.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. REQUEST TO HIRE THE NEW TEMPORARY ACCOUNTING MANAGER AT STEP 5**

Consideration to approve hiring the new temporary Accounting Manager at Step 5 of the pay scale with the opportunity to advance to Step 6 upon completion of a successful six month performance evaluation.

Documents:

[AGENDA ITEM - HIRE TEMPORARY ACCOUNTING MANAGER AT STEP 5.PDF](#)  
[C. COOPER HIRE ABOVE STEP REQUEST - SIGNED 3-20-2019.PDF](#)  
[ACCTG MGR JOB DESCRIPTION AND PAY SCALE.PDF](#)

**B. DEPUTY TREASURER JOB RECLASSIFICATION**

Consideration to approve a request to reclassify the Deputy Treasurer/Administrative Assistant III position to a Public Trustee Deputy Treasurer/Administrative Assistant IV.

Documents:

[BCC AGENDA FORM - RECLASSIFICATION DEPUTY TREASURER - ADMIN III.PDF](#)  
[PUBLIC TRUSTEE DEPUTY TREASURER - ADMIN ASST IV.PDF](#)  
[REQUEST TO RECLASSIFY DEPUTY TREASURER ADMIN III.PDF](#)  
[RECLASSIFY DEPUTY TREASURER ADMIN III TO IV.PDF](#)

**8. 11:40 A.M. HUMAN SERVICES**

Kelly Keith, Director

**A. RESOLUTIONS PROCLAIMING APRIL 2019 THE MONTH OF THE YOUNG CHILD AND CHILD ABUSE PREVENTION MONTH**

Consideration for approval and authorization for the Chair to sign a Resolution proclaiming April 2019 as Month of the Young Child and a Resolution proclaiming April 2019 as Child Abuse Prevention Month.

Documents:

[2019-04 MOYC CAPM RESOLUTIONS.PDF](#)  
[2019-04 APRIL MOYC RESOLUTION.PDF](#)  
[RESOLUTION\\_CHILDABUSE\\_ROUTT.PDF](#)

**9. 12:00 P.M. LUNCH BREAK**

**10. 1:00 P.M. STEAMBOAT SPRINGS PUBLIC WORKS**

Ben Beall, City Engineer

**A. ITEMS FOR CONSIDERATION:**

- Butcherknife Floodplain Improvements: Dedication of Temporary Construction Easement
- Participation request for US 40 West Area Core Trail Spur Extension for long Term maintenance of improved soft surface trail and grant match contribution of \$200,000
- Update related to modifications of 5th Street that will impact on-street parking

Documents:

[BCC AGENDA COMMUNICATION FORM\\_APRIL2\\_2019.PDF](#)  
[LTRTOBOCC\\_031219.PDF](#)  
[TRAILEASEMENTS700SIGNEDFINAL.PDF](#)  
[TRAILEASEMENTSVICTORYSIGNEDFINAL050515.PDF](#)  
[LICENSE AGREEMENTSIGNEDFINAL050515.PDF](#)

**11. 2:00 P.M. EMERGENCY MANAGEMENT**

David DeMorat, Emergency Operations Director

**A. \$1,000 ONE - TIME EXPENDITURE TO SUPPORT THE 2019 WILDFIRE MITIGATION CONFERENCE**

Consideration to approve and authorization to fund a \$1,000 one-time expenditure from the Community Services budget - discretionary line item, to support the 2019 Wildfire Mitigation Conference in Steamboat Springs, CO.

Documents:

[BCC ACTION AGENDA - 2019 WILDFIRE MITIGATION CONFERENCE.PDF](#)

**12. 2:15 P.M. MEETING ADJOURNED**

LIVE AUDIO WILL BE AVAILABLE FOR TUESDAY MEETINGS BY CALLING (970) 870-5499  
EXCLUDES WORK SESSIONS

All regular meetings are open to the public unless otherwise noted.

All meetings will be held in the Routt County Historic Courthouse -  
522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.