

## ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

### Regular Meeting

July 19, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

**A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN AN IGA WITH OAK CREEK FOR THE FUNDING OF INFRASTRUCTURE IMPROVEMENTS**

Documents:

[IGA RC-TOC FUNDING INFRASTRUCTURE IMPROVEMENTS.PDF](#)

**B. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETING OF JUNE 14, 2022**

Documents:

**4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**5. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:35 A.M. PLANNING**

Kristy Winser, Planning Director

**A. SNOW COUNTRY NURSERY**

Consideration of the Conceptual/Final PUD - PL20220029; Lot Line Adjustment - PL20220027; and a Floodplain Development Permit - PL20220042

Documents:

[BCC COMM FORM\\_SNOW COUNTRY.PDF](#)  
[STAFF REPORT\\_SNOW COUNTRY.PDF](#)

**B. SNOKOMO ESTATES F3; PS2008-001**

Consideration of an extension to the deadline to record the final plat.

Documents:

[7-19-22 BCC COMM FORM EXTENSION REQUEST.PDF](#)

**7. 10:40 A.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. RFP 770 YVRA BRISTLES 2022 AWARD APPROVAL**

Consideration for the Board of County Commissioners to approve the award and authorize the County Manager to electronically sign the Purchase Order to United Rotary Corporation in the amount not to exceed \$25,072.30 for the YVRA Bristles 2022 purchase.

Documents:

[RFP 770 YVRA BRISTLES 2022 BCC AGENDA COMMUNICATION FORM.PDF](#)  
[RFP 770 YVRA BRISTLES 2022 BID TABULATION.PDF](#)

**8. 10:45 A.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. CONSIDERATION TO HIRE AN OFFICE TECHNICIAN ABOVE STEP 1**

Consideration to hire a YVRA Office Technician above step 1.

Documents:

[AGENDA ITEM - HIRE ABOVE STEP 1 - 7-12-2022.PDF](#)  
[REQUEST TO HIRE AT STEP 5.PDF](#)  
[OFFICE TECHNICIAN JOB DESCRIPTION.PDF](#)  
[2022 OFFICE TECH PAY SCALE.PDF](#)  
[T. MCCARTY STEP REQUEST 13 JUL 22.PDF](#)

**9. 11:00 A.M. MEETING ADJOURNED**

**All programs, services, and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.**