

## ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

### Regular Meeting

July 26, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

#### A. APPROVAL OF AND AUTHORIZATION FOR THE CHAIR TO SIGN THE FAIR ENTERTAINMENT CATERED MEALS AGREEMENT

Documents:

[BCC AGENDA COMMUNICATION FORM FAIR ENTERTAINMENT CATERED MEALS.PDF](#)  
[FAIR ENTERTAINMENT CATERING AGREEMENT.PDF](#)

#### B. APPROVAL OF AND AUTHORIZATION TO SIGN THE ALPINE MOUNTAIN RANCH F7 FINAL PLAT

Documents:

[BCC COMMUNICATION FORM - PLAT SIGNATURE CONSENT AGENDA.PDF](#)  
[PROPOSED PLAT.PDF](#)

**C. APPROVAL OF AND AUTHORIZATION TO SIGN THE MARABOU A7 BUILDING ENVELOPE ADJUSTMENT**

Documents:

[BCC COMMUNICATION FORM - PLAT SIGNATURE CONSENT AGENDA.PDF](#)  
[PROPOSED PLAT.PDF](#)

**4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**5. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:35 A.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. APPROVE HIRING ABOVE STEP 1 - ACCOUNTING MANAGER**

Consideration to approve hiring an Accounting Manager at Step 3 with the opportunity to advance to Step 4.

Documents:

[AGENDA ITEM - HIRE ABOVE STEP 1 - 7-26-2022.PDF](#)  
[REQUEST TO HIRE AT STEP 3.PDF](#)  
[ACCOUNTING MANAGER JD 9-1-2021.PDF](#)  
[ACCOUNTING MGR. - 2022 PAY SCALES.PDF](#)

**B. APPROVE HIRING ABOVE STEP 1 - OFFICE TECHNICIAN**

Consideration to approve hiring an Extension Office Tech Above Step 1.

Documents:

[AGENDA ITEM - HIRE ABOVE STEP 1 - 7-26-2022.PDF](#)  
[HR REQUEST TO HIRE AT STEP 11.PDF](#)  
[OFFICE TECHNICIAN JOB DESCRIPTION.PDF](#)  
[2022 OFFICE TECH PAY SCALE.PDF](#)

**7. 9:55 A.M. COUNTY MANAGER**

Jay Harrington, County Manager

**A. BLM MOU FOR COOPERATIVE DEVELOPMENT OF THE BIG GAME HABITAT, MOVEMENT ROUTE, AND MIGRATION CORRIDOR RESOURCE MANAGEMENT PLAN AMENDMENT**

Documents:

[ROUTT\\_BLM\\_MOU\\_DRAFT 7.20.22.DOCX](#)

**8. 10:05 A.M. ROUTT COUNTY BOARD OF EQUALIZATION**

The Routt County Board of County Commissioners will convene as the Board of Equalization.

**A. HEARING REFEREE RECOMMENDATIONS**

Consideration for the approval of and the authorization for the Chair to sign the Hearing Referee recommendations for the BOE hearings held on July 21, 2022.

Documents:

[R6259340 BOYLE.PDF](#)  
[R8163669 BARBIER.PDF](#)  
[R8173043 CALCATERRA.PDF](#)  
[R8180647 HERMACINSKI.PDF](#)

**9. 10:35 A.M. BREAK**

**10. 1:00 P.M. STRATEGIC PLAN DISCUSSION**

Mark Collins

**11. 3:00 P.M. MEETING ADJOURNED**

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.