

# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

Timothy V. Corrigan  
District I

Timothy Redmond  
District II

M. Elizabeth Melton  
District III

## Regular Meeting

August 2, 2022

Times listed on the agenda are approximations and may be longer or shorter, or being earlier than scheduled, with no notice. Agendas are subject to change 24 hours before the meeting start time. To ensure you have the most up-to-date information, please check the agenda after 24 hours of its start time.

If you are joining the meeting for a specific item, please join 10 minutes before the item to ensure you are present for the beginning of the item.

All regular meetings are open to the public unless otherwise noted. All meetings will be held in the Routt County Historic Courthouse - 522 Lincoln Avenue, Hearing Room, Steamboat Springs - or otherwise noted.

Please [CLICK HERE](#) to join the webinar via Zoom.

To join by telephone dial 1-346-248-7799

Webinar ID: 851 5180 1592 Password: 444052

1. 9:30 A.M. CALL TO ORDER
2. APPROVAL OF ACCOUNTS PAYABLE, MANUAL WARRANTS, AND PAYROLL
3. CONSENT AGENDA ITEMS

Items of routine and non-controversial nature are placed on the consent agenda to allow the Board of County Commissioners to spend its time and energy on more important items on a lengthy agenda. Any Commissioner may request that an item be "PULLED" from the consent agenda and considered separately. Any member of the public may "REQUEST" any item to be "PULLED" from the consent agenda.

### A. APPROVAL OF COUNTY COMMISSIONERS' MINUTES: MEETING OF JULY 5, 2022

Documents:

[JULY 5 2022 DRAFT.PDF](#)

- ### B. APPROVAL AND AUTHORIZATION TO HAVE THE CHAIR SIGN A RESOLUTION REMOVING A PLAT NOTE
- APPROVAL AND AUTHORIZATION TO HAVE THE CHAIR SIGN A RESOLUTION REMOVING A PLAT NOTE

Documents:

[MEADOWGREEN PLAT NOTE REMOVAL 1.PDF](#)  
[MEADOWGREEN PLAT NOTE REMOVAL 2.PDF](#)  
[MEADOWGREEN PLAT NOTE REMOVAL 3.PDF](#)

**C. APPROVAL OF AND AUTHORIZATION TO SIGN THE ALPINE MOUNTAIN RANCH SURETY REDUCTION LETTER**

Documents:

[BCC COMMUNICATION FORM - SURETY REDUCTION.PDF](#)  
[AMR WARRANT SECURITY 7-25-2022.PDF](#)

**4. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT AGENDA**

**5. PUBLIC COMMENT**

Public Comment will be heard on any item except quasi-judicial land use items. County Commissioners will take public comment under consideration but will not make any decision or take action at this time.

IF YOU ARE ATTENDING THE MEETING REMOTELY, To make a public comment raise your hand on the Zoom platform if online; if calling in press \*9. Another option is to download the Zoom app that allows you to raise your hand as well. The moderator will then select you when it is your turn. Written public comment can also be submitted to [bcc@co.routt.co.us](mailto:bcc@co.routt.co.us).

Please make sure to indicate in the subject line of your email that it is public comment and reference the agenda item to which it relates. Public comments will be entered into the record.

**6. 9:35 A.M. PLANNING**

Kristy Winser, Planning Director

**A. GREEN BIRD REPLAT; PL20220038**

A Lot Line Adjustment between two lots that involves an Easement Vacation

Documents:

[GREEN BIRD REPLAT PL20220038 1.PDF](#)  
[GREEN BIRD REPLAT PL20220038 2.PDF](#)  
[GREEN BIRD REPLAT PL20220038 3.PDF](#)

**7. 9:45 A.M. ENVIRONMENTAL HEALTH**

Scott Cowman, Director

**A. ADOPTION OF VARIANCE PROCEDURES FROM REGULATION 43 FOR ONSITE WASTEWATER TREATMENT SYSTEMS**

Documents:

[BCC AGENDACOMMFORM REG 43 VARIANCEPROCEDURES 20220726.PDF](#)  
[LOCALREGSVARIANCE DRAFT V2 20220527.PDF](#)  
[VARIANCEPROCEDURES STATEREGULATION 43.PDF](#)

**8. 10:15 A.M. PLANNING**

Kristy Winser, Planning Director

**A. D&D RECYCLING; PL20220003**

Tabling of the consideration of a Special Use Permit for a Recycling Station.

Documents:

[BCC COMM FORM 8.2.22.PDF](#)

**B. HERITAGE VILLAGE; PL20220030**

Consideration of the Conceptual PUD/Sketch Subdivision for the Heritage Village Subdivision.

Documents:

[BCC COMMUNICATION FORM.PDF](#)  
[STAFF REPORT\\_HERITAGE VILLAGE.PDF](#)

**9. 11:25 A.M. COUNTY MANAGER**

Jay Harrington, County Manager

**A. EAGLE COUNTY - REGIONAL TRANSPORTATION AUTHORITY**

Documents:

[EAGLE COUNTY RTA AGENDA COMMUNICATION FORM.DOC.PDF](#)  
[WORKING VERSION EAGLE VALLEY RTA IGA\\_06072022.PDF](#)  
[RTA\\_PROPOSEDBOUNDARY\\_072522.PDF](#)  
[NOTICE OF RTA FORMATION\\_ROUTT COUNTY.PDF](#)

**10. 11:35 A.M. ROUTT COUNTY BOARD OF EQUALIZATION**

The Routt County Board of County Commissioners will convene as the Board of Equalization.

**A. HEARING REFEREE RECOMMENDATIONS JULY 21 & 27, 2022**

Consideration for the approval of and the authorization for the Chair to sign the Hearing Referee recommendations for the BOE hearings held on July 21 & 27, 2022.

Documents:

[BOE JULY 21, 27 2022 APPROVAL BCC FORM.PDF](#)  
[R6259340 BOYLE.PDF](#)  
[R8162747 MORRISSEY.PDF](#)  
[R8164213 SEITZ.PDF](#)  
[R6258885 ESTEP.PDF](#)  
[R8173061 BACKURZ.PDF](#)  
[R4214236 STEAMBOAT BOULEVARD LLC.PDF](#)  
[R8171518 SMITH.PDF](#)  
[R6254791 HOFFNER.PDF](#)

**11. 12:05 P.M. PURCHASING**

Julie Kennedy, Purchasing Agent

**A. BCC HEARING ROOM FURNITURE STATE BID PURCHASE APPROVAL**

Request the Board of County Commissioners approve the purchase and authorize the County Manager to electronically sign the Purchase Order to Workplace Resource in the amount not to exceed \$49,216.47 for new furniture, design services and installation services.

Documents:

[BCC HEARING ROOM FURNITURE PURCHASE APPROVAL BCC AGENDA COMMUNICATION FORM.PDF](#)  
[BCC HEARING ROOM FURNITURE 53132.001 ROUTT COUNTY BCC TABLES QUOTE 7.25.2022.PDF](#)

**12. 12:15 P.M. HUMAN RESOURCES**

Kathy Nelson, Director

**A. CONSIDERATION TO APPROVE A PAY SCALE UPDATE**

Consideration to approve updating a RCSO Records Assistant Pay Scale.

Documents:

[BCC AGENDA FORM - RECORDS ASSISTANT PAY SCALE UPDATE.PDF](#)  
[RCSO RECORDS ASSISTANT - PAY SCALE UPDATE REQUEST 7-30-2022DOCX.PDF](#)  
[PUBLIC SAFETY RECORDS ASSISTANT.PDF](#)  
[PROPOSED PAY SCALE.PDF](#)  
[EC SALARY DATA.PDF](#)

**13. 12:25 P.M. MEETING ADJOURNED**

All programs, services and activities of Routt County are operated in compliance with the Americans with Disabilities Act. If you need a special accommodation as a result of a disability, please call the Commissioners Office at (970) 879-0108 to assure that we can meet your needs. Please notify us of your request as soon as possible prior to the scheduled event. Routt County uses the Relay Colorado service. Dial 711 or TDD (970) 870-5444.