

ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA COMMUNICATION FORM

ITEM DATE: August 20, 2019	ITEM TIME:
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FROM:	Julie Kennedy/Kevin Booth
TODAY'S DATE:	August 9, 2019
AGENDA TITLE:	Yampa Valley Regional Airport Fuel Farm Improvements CO-OP Purchase

CHECK ONE THAT APPLIES TO YOUR ITEM:	
<input checked="" type="checkbox"/> X ACTION ITEM	
<input type="checkbox"/> DIRECTION	
<input type="checkbox"/> INFORMATION	

I. DESCRIBE THE REQUEST OR ISSUE:

Consideration by the Board of County Commissioners to approve the Sourcewell Cooperative Purchasing Program purchase and approve the County Manager to electronically sign the Purchase Order to Eaton Sales & Service LLC as a distributor of Syn-tech Systems products for the replacement of the fuel management systems, additional pump and repairs to the Rental Car Fuel Farm dated 8/23/2019 in the amount of \$168,541 and replacement of the fuel management and monitoring system for the YVRA fuel system dated 8/23/2019 in the amount of \$42,131.75.

II. RECOMMENDED ACTION:

Motion for the Board of County Commissioners to approve the Sourcewell Cooperative Purchasing Program purchase and approve the County Manager to electronically sign the Purchase Order to Eaton Sales and Service LLC for the replacement of the fuel management systems, additional pump and repairs to the Rental Car Fuel Farm dated 8/23/2019 in the amount of \$168,541 and replacement of the fuel management and monitoring system for the YVRA fuel system dated 8/23/2019 in the amount of \$42,131.75.

III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):

PROPOSED REVENUE: \$168,541 Customer Facility Charges (CFC)/ \$42,131.75 YVRA Reserves
CURRENT BUDGETED AMOUNT: \$30,000 Rental Car Fuel Farm; \$50,000 YVRA Fuel Farm
PROPOSED EXPENDITURE: \$168,541 Rental Car Fuel Farm; \$42,131.75 YVRA Fuel Farm
FUNDING SOURCE: YVRA Rental Car Fuel Farm 45359881 801030 - \$168,541 and YVRA Fuel Farm 45359881 805141 - \$42,131.75

IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):

None anticipated

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V. BACKGROUND INFORMATION:

Yampa Valley Regional Airport is replacing the fuel management systems, adding a pump, and other miscellaneous upgrades/improvements/repairs to the Rental Car Fuel Farm and the Airport Fuel Farm; both of which have reached the end of serviceable life.

Eaton Sales & Service LLC is an authorized distributor for Syn-tech Systems to provide the systems and equipment listed below as a part of the Sourcewell Cooperative Purchasing program.

Rental Car Fuel Farm Scope of Work - \$168,541

- Remove existing Gasboy Topkat
- Acquire underground fuel piping installation permits
- Install FE Petro Submersible turbine, solenoid valve, ball valves
- Install aboveground & underground fuel piping, transition sumps, dispenser sumps, entry boots, and clamshells
- Install OPW Shear valves, hoses, swivels, breakaways, nozzles, dispenser island
- Install electronic tank gauge w/ inventory only probes; sump sensors; tank interstitial sensor
- Install Fuel Master fuel management equipment, 20 Prokee's, software, wireless kit for comms and provide software training
- Install two (2) Wayne Select Electronic dispensers model #: 3/G7242D/29GHJKU/KLS2
- Wire in the Fuel Master system to power and to the new and existing dispenser
- Program the Fuel Master system and test
- Train customer on how to use the system. Additional follow up training will be provided by FuelMaster on a call.

YVRA Fuel Farm Scope of Work - \$42,131.75

- Remove Gasboy 1000 from island
- Provide and install a new FuelMaster system to include 20 Prokees and Prokee encoder
- Wire in system using existing wiring and program unit
- Remove the AutoStick Jr.
- Install a new EVO 200 tank monitor with new probes and sensors. Existing overfill alarm will be reused
- Wire in new monitor, probes, and sensors
- Remove the fill piping and install mechanical overfill valves at 95% tank capacity.
- Program the system and train customer on the system

This purchase adheres to the purchasing policy and procedures as cited in the Routt County Purchasing manual 6th Edition, Section 6.4 "Cooperative Purchases" as to the following criteria:

- It is sometimes beneficial to group County requirements with like requirements of other cities, counties or agencies. This practice usually results in a lower purchase price to all entities while maintaining the integrity of each entity's purchasing process requirements. The County participates formally or informally in cooperative purchases through other agencies.

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VI. LEGAL ISSUES:

None anticipated

VII. CONFLICTS OR ENVIRONMENTAL ISSUES:

None anticipated

VIII. SUMMARY AND OTHER OPTIONS:

Recommendation to the Board of County Commissioners to approve the Sourcewell Purchasing Program purchase and approve the County Manager to electronically sign the Purchase Order to Eaton Sales and Service LLC for the replacement of the fuel management systems, additional pump and repairs to the Rental Car Fuel Farm dated 8/23/2019 in the amount of \$168,541 and replacement of the fuel management and monitoring system for the YVRA fuel system dated 8/23/2019 in the amount of \$42,131.75.

IX. LIST OF ATTACHMENTS:

Eaton Sales & Service LLC Proposals dated May 8, 2019 and August 9, 2019
Sourcewell price/contract description/Colorado Distributor List