



# ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA COMMUNICATION FORM

<b>ITEM DATE:</b> August 20, 2019	<b>ITEM TIME:</b> 1:00 PM

<b>FROM:</b>	Mel Stewart, Chair, EMS Advisory Council
<b>TODAY'S DATE:</b>	August 2, 2019
<b>AGENDA TITLE:</b>	Appointments to the Routt County EMS Advisory Council

<b>CHECK ONE THAT APPLIES TO YOUR ITEM:</b>	
<input checked="" type="checkbox"/> <b>X ACTION ITEM</b>	
<input type="checkbox"/> <b>DIRECTION</b>	
<input type="checkbox"/> <b>INFORMATION</b>	

**I. DESCRIBE THE REQUEST OR ISSUE:**

Steamboat Emergency Center has requested membership to the Routt County EMS Advisory Council. Per the RCEMS Advisory Council by-laws, the Steamboat Emergency Center meets the requirements to be a member and they have submitted a letter (attached). The attached letter also confirms the other representatives on the Routt County EMS Advisory Council, that have been previously approved by the Routt County Commissioners.

**II. RECOMMENDED ACTION (motion):**

Approve the Primary and Alternate representatives for Steamboat Emergency Center to the Routt County EMS Advisory Council

**III. DESCRIBE FISCAL IMPACTS (VARIATION TO BUDGET):**

**PROPOSED REVENUE (if applicable): NA**

**CURRENT BUDGETED AMOUNT: \$0.00**

**PROPOSED EXPENDITURE: NA**

**FUNDING SOURCE:**

**SUPPLEMENTAL BUDGET NEEDED: NO**

**IV. IMPACTS OF A REGIONAL NATURE OR ON OTHER JURISDICTIONS (IDENTIFY ANY COMMUNICATIONS ON THIS ITEM):**



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**V. BACKGROUND INFORMATION:**

**From the Routt County EMS Advisory Council By-Laws**

Article III  
**MEMBERSHIP**

1) **MEMBERS:**

- a. **Voting Members:** The voting membership of the Routt County EMS Council shall consist of representation from organizations or agencies which provide Emergency Medical Services to the general public of Routt County. Only one voting member may represent each organization or agency.
- b. **Alternates:** Each member agency may submit a list of alternates. In the absence of the appointed voting member, the appointed alternate may represent the agency or organization and vote.
- c. **Ex Officio Members:** Any individual, organization or agency that provides Emergency Services may request representation as an ex officio, non-voting, member. Ex Officio members may represent departments of an organization or agency that already has voting membership or EMS agencies that provide services outside of the general public.

2) **APPOINTMENT:** Organizations, agencies or individuals wishing to become members of the Routt County EMS Advisory Council shall submit a letter of interest to the Routt County EMS Advisory Council and the Routt County Board of County Commissioners. The letter should indicate the individual to be appointed as a member and the alternates. The Routt County EMS Advisory Council will make recommendations on membership to the Routt County Board of County Commissioner. The Routt County Board of County Commissioners will approve all appointments to the Routt County EMS Advisory Council.

3) **TERM:** Appointments shall be effective based on the date of appointment and appointments will remain in effect until the agency changes representation or until the Routt County Board of County Commissioner requests a reappointment.

4) **ATTENDANCE:** All voting members or their alternates are requested to attend all meetings. Upon missing three consecutive meetings, or more than four meetings in a twelve month period, the agency or organization will be removed as a voting member.

**VI. LEGAL ISSUES:**

None

**VII. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None



**ROUTT COUNTY BOARD OF COUNTY COMMISSIONERS**  
**AGENDA COMMUNICATION FORM**

**VIII. SUMMARY AND OTHER OPTIONS:**

None

**IX. LIST OF ATTACHMENTS: Supplemental Budget Request**

Letter from Mel Stewart, EMS Advisory Council Chair and letter from Steamboat Emergency Center