

April 2019 Permit Reports

Our Permit Reports are attached to this Newsletter, you can also view weekly and monthly reports online at the below link.

<http://www.co.routt.co.us/606/Permit-Reports>

Construction & Inspection Tips

- **Site Protection Against Run-Off and Erosion Control:** Please take time to remember one of the first tasks that should be done on all Building and Excavation sites should be to install BMP's around the perimeter of the construction site to prevent and manage run-off from leaving your site and entering public ROW, neighboring properties, and most importantly our water bodies. Our Public Works Departments appreciate your extra time in advance on this task.
- **Electrical Underground Work Prior to Building Permits Being Approved:** The Building Department would like to remind our Excavation and General Contractors Electrical Permits are required to be applied for and issued prior to our staff performing any trench inspections or underground inspections of any Electrical installations. These permits can only be issued to Licensed Electrical Contractors under State Regulations, unless you own and reside in your own personal residential home. These Permits can be obtained immediately online, they are express permits that are issued instantly upon payment being received.

March Inspection Tips

- **Plumbing Underground Installation of Sewer Mains:** The Building Department would like to remind Excavators and General Contractors that plumbing permits must be applied for and issued prior to any work being performed or inspected on sewer mains that are installed from the exterior clean-out into the building, and these pipe sections must be tested and inspected prior to backfilling. Additionally, please keep in mind that we will not allow Test-Tees/Cleanouts to be concealed underground inside the building, all Test-Tees/Cleanouts must be installed in a location where permanent access is available. This is important to terminate the sanitary line inside the building to a location that is accessible where a future air or water test and inspection can be done, to avoid having to install a Test-Ball back down into the exterior two-way cleanout.
- **Garage Floor Drains:** Regardless if the Sanitation District requires you to connect the garage floor drain to the Sanitation System, or if they allow you to daylight this drain, the Plumbing must be installed, tested, and inspected in accordance with the adopted Plumbing Codes, please remember to call for under slab inspections.

Blower Door Testing Certificates

Blower testing is required within the City of Steamboat Springs with a passing score of 3ACH, for all new residential single family dwellings, secondary dwellings, and Residential multifamily occupancies within the IBC. As a reminder you must pass the Blower Door Test and have a copy of your Certificate submitted to us and on-site for the final inspection prior to approval of a TCO or CO.



Routt County Regional Building Department participates in worldwide campaign to promote building safety

In May 2019, Routt County Building Department is participating in the 39th annual Building Safety Month, a worldwide campaign presented by the International Code Council, its members and partners to promote building safety. First observed in 1980, Building Safety Month raises awareness about critical safety issues from structural to fire prevention, plumbing and mechanical systems, and energy efficiency.

Building codes and the officials who enforce them are making our families and communities safer and more resilient. Homes and buildings that are built in compliance with building safety codes result in resilient structures that minimize the risks of death, injury and property damage. In the wake of a disastrous hurricane season, rampant wildfires and devastating earthquakes, building safety is even more important. Building safety affects everyone, and modern, updated building codes save lives.

This year's themes are: May 1–5, Preparing for Disasters: Build Strong, Build Smart; May 6–12, Ensuring a Safer Future Through Training and Education; May 13–19, Securing Clean, Abundant Water for All Communities; May 20–26, Construction Professionals and Homeowners: Partners in Safety; and May 27–31, Innovations in Building Safety. Information, brochures, and details on each weekly theme can be found at the below ICC Website, then look under "Weekly Themes". <https://www.iccsafe.org/advocacy/building-safety-month/2019-campaign-toolkit/>

"When our building safety and fire prevention experts inspect buildings and review construction plans to ensure code compliance, they help to ensure the places where you live, visit, work and play are safe. We work closely with our Professionals, Contractors, and other construction industry professionals and suppliers to provide for the public safety of our community.

Building codes have protected the public for thousands of years. The earliest known code of law—the Code of Hammurabi, king of the Babylonian Empire, written circa 2200 B.C.—assessed severe penalties, including death, if a building was not constructed safely. The regulation of building construction in the United States dates back to the 1700s. In the early-1900s, the insurance industry and others with similar concerns developed the first model building code.

Today, [the International Codes](#), developed by the Code Council and adopted by our community, are the most widely used and adopted set of building safety codes in the U.S. and around the world. Learn more about Building Safety Month at www.buildingsafetymonth.org or join the conversation on social media at #BuildingSafety365.

Routt County Wildfire Mitigation Conference

This Free public conference will help our community better understand wildfire risks in Routt County and the resources available to mitigate them. This conference will be held Saturday May 11th, 2019 at Colorado Mountain College located at a1275 Crawford Avenue in Steamboat Springs from 9:00 AM to 3:00 PM.

Contractor Support Needed with Scheduling Inspections Online

With your help and support we have already seen a reduction in Inspection Requests done by phone, which is great and has reduced time on our end organizing our inspection routes each morning. We also have gotten some positive feedback from those who have switched from calling in inspection requests to using our online inspection requests through View Point, feedback is it has been easier and faster to schedule online. We again appreciate everyone's time in transitioning to using the online scheduling for all inspections when possible.

Our inspection staff will continue providing training and support in the field, to take time to show you how easy this can be done from your iPhone or Computer.

Instructions: You simple enter your Permit Number, Contact Person, Phone Number, date requested, use the drop down menu for type of inspection desired, then hit "Request Inspection" at the bottom of the screen. See sample of the Request Inspection Screen below, this process can be done in roughly 30 seconds once you're logged in to the software. Our staff can assist you with saving the Log-In Screen on your phone if needed as well. We appreciate your time and consideration in moving away from the Inspection Hotline to help us provide better service to you.

The screenshot shows a web form for requesting an inspection, divided into two main sections: "Property/Permit/Contact Info" and "Inspection Type & Schedule".

Property/Permit/Contact Info

- Address or Permit #**: A text input field with a placeholder "Type the address or permit number then select from the list".
- Available Permits**: A dropdown menu with a downward arrow.
- Contact Person**: A text input field.
- Contact Phone #**: A text input field.

Inspection Type & Schedule

- Requested Date**: A date input field.
- Inspection Stage**: A radio button selection with two options: "Regular" (highlighted in orange) and "Final".
- Inspection for**: A dropdown menu with a downward arrow.
- Comments**: A large text area with a scroll bar.

At the bottom of the form is a button labeled "Request Inspection".

MINI RECAP SHEET

The following is the April 2019 report for the Routt County Regional Building Department with all the statistics, financial and expense activity.

YEAR TO DATE 2019 CONSTRUCTION VALUATION	\$29,470,656.00
YEAR TO DATE 2018 CONSTRUCTION VALUATION	\$40,190,719.00

Current Month REVENUES: (USE TAX NOT INCLUDED)	\$170,178.18
Current month - 2018 REVENUES: (USE TAX NOT INCLUDED)	\$129,357.96

YEAR TO DATE - 2019 REVENUES	\$406,632.23
YEAR TO DATE - 2018 REVENUES	\$320,868.05

Any questions regarding these reports should be directed to Malea Michael-Ferrier at mmichael-ferrier@co.routt.co.us

EXPENDITURES	BUDGET AMOUNT 2019	ACTUAL USED												AMOUNT USED	BUDGET BALANCE	% USED
		1st quarter			2nd quarter			3rd quarter			4th quarter					
		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC			
PERSONNEL																
ADMIN SALARY	114,220.00	9,530.99	9,672.58	9,672.58	9,672.58									38,548.73	75,671.27	33.7%
STAFF SALARIES	536,400.00	43,607.48	43,607.51	43,791.39	43,857.62									174,864.00	361,536.00	32.6%
OVERTME	6,000.00	0.00	0.00	0.00	0.00									0.00	6,000.00	0.0%
MEDICAL INS	172,550.00	11,478.10	11,478.10	11,478.10	11,478.10									45,912.40	126,637.60	26.6%
FICA	50,230.00	3,885.21	3,896.04	3,910.10	3,915.17									15,606.52	34,623.48	31.1%
LIFE/DISABILITY	2,860.00	221.80	221.80	221.80	221.80									887.20	1,972.80	31.0%
RETIREMENT	33,150.00	2,898.38	2,906.88	2,917.92	2,921.90									11,645.08	21,504.92	35.1%
WORKERS COMP	350.00	350.00	0.00	0.00	0.00									350.00	0.00	100.0%
TOTAL PERSONNEL	915,760.00	71,971.96	71,782.91	71,991.89	72,067.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	287,813.93	627,946.07	31.4%
OPERATING																
ADVERTISING	800.00	0.00	0.00	0.00	0.00									0.00	800.00	0.0%
CONTINUED EDU	7,000.00	2,077.77	556.00	0.00	435.00									3,068.77	3,931.23	43.8%
DUES & MEMB	1,600.00	0.00	0.00	270.00	135.00									405.00	1,195.00	25.3%
INSURANCE- CAP	5,200.00	5,381.00	0.00	0.00	0.00									5,381.00	-181.00	103.5%
OVERHEAD	295,120.00	24,593.34	24,593.34	24,593.34	24,593.34									98,373.36	196,746.64	33.3%
POSTAGE & SHIPPIN	600.00	0.00	0.00	0.00	0.00									0.00	600.00	0.0%
PRINTING	1,000.00	0.00	0.00	0.00	0.00									0.00	1,000.00	0.0%
PUBLICATIONS & SU	8,000.00	30.00	289.45	385.95	185.00									890.40	7,109.60	11.1%
PROF SERVICES	20,000.00	0.00	0.00	715.00	3,847.50									4,562.50	15,437.50	22.8%
SUPPLIES	3,500.00	203.17	0.00	110.64	0.00									313.81	3,186.19	9.0%
PHONE - BASIC	1,200.00	71.13	72.72	79.55	80.00									303.40	896.60	25.3%
PHONE - CELL	4,000.00	200.05	200.05	200.02	200.05									800.17	3,199.83	20.0%
TRAVEL_LODGING	7,000.00	0.00	0.00	3,055.00	0.00									3,055.00	3,945.00	43.6%
TRAVEL_MEALS	2,500.00	0.00	1,116.50	-149.60	223.51									1,190.41	1,309.59	47.6%
MOTORPOOL	35,280.00	2,940.00	2,940.00	2,940.00	2,940.00									11,760.00	23,520.00	33.3%
TRANSPORTAION	600.00	0.00	190.24	0.00	0.00									190.24	409.76	31.7%
	0.00													0.00	0.00	0.0%
	0.00													0.00	0.00	0.0%
TOTAL OPERATING	393,400.00	35,496.46	29,958.30	32,199.90	32,639.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	130,294.06	263,105.94	33.1%
BUDGETED EXPENDITURES	1,309,160.00	107,468.42	101,741.21	104,191.79	104,706.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	418,107.99	891,052.01	31.9%

SINCE THE MONTH END REPORT IS DONE BEFORE ACCOUNTING CLOSES THEIR BOOKS FOR THE MONTH, THE CURRENT MONTHS EXPENSES ARE APPROXIMATE.
THE PREVIOUS MONTHS EXPENSES ARE FINALIZED AT THE END OF THE NEXT MONTH: IE FEB REPORT WILL HAVE FINALIZED JAN EXPENSES & APPROXIMATE FEB FIGURES

ROUTT COUNTY REGIONAL BUILDING DEPARTMENT FINANCIAL REPORT

ALL FIGURES ARE ACCUMULATED TO-DATE AMOUNTS

TOTAL REVENUES (YTD)	\$406,632.23
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TOTAL BUDGET EXPENDITURES	\$418,107.99
PERCENTAGE OF BUDGET USED	31.9%

COUNTY USE TAX COLLECTIONS	\$172,614.82
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CITY USE TAX COLLECTIONS (YTD)	\$42,215.97
CITY SCHOOL TAX COLLECTIONS (YTD)	\$337,727.78
CITY EXCISE TAX COLLECTIONS (YTD)	\$203,407.49
CITY PERMIT REVIEW FEE (YTD)	\$32,598.66
FIRE DEPARTMENT FEE COLLECTIONS (YTD)	\$2,500.00

THIS PAGE WILL CHANGE MONTHLY AS FIGURES ARE YEAR TO DATE

MONTHLY REVENUES

April 2019

ACCOUNT	Current Month	YEAR TO DATE TOTAL
BUILDING PERMIT FEES	84,018.80	191,515.38
PLAN REVIEW FEES	84,023.13	209,685.60
MECHANICAL PERMIT FEES	416.50	2,036.50
PLUMBING PERMIT FEES	178.00	319.00
ELECTRICAL PERMIT FEES	1,217.00	2,474.00
CODE BOOK SALES	324.75	601.75
TOTAL COUNTY FEES	\$170,178.18	\$406,632.23

PLANNING DEPT. REVIEW FEES	1,000.00	2,500.00
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INSPECTIONS

Inspection Type	April		YTD TOTAL
	CITY SBS	COUNTY	
BUILDING	193	102	1060
PLUMBING	65	34	303
MECHANICAL	94	46	556
ELECTRICAL	74	45	414
TOTAL Inspections	426	227	2333

MISC PERMITS ISSUED

PERMIT TYPE	April	YTD TOTAL
PLUMBING	28	69
MECHANICAL	39	161
ELECTRICAL	37	123
TOTAL	104	353

TYPE OF BUILDING PERMITS ISSUED

STEAMBOAT SPRINGS

NATURE OF BUILDING PERMITS

# of Permits	Apr-19		# of UNITS	TOTAL FEES	VALUATION	YTD # OF PERMITS	YTD # of UNITS	YTD FEES	YTD VALUATION
NEW CONSTRUCTION									
4	SINGLE FAMILY		4	34,081.61	4,600,000.00	6	6	46,053.12	6,030,000.00
1	SECONDARY UNIT		1	2,099.43	175,000.00	1	1	2,099.43	175,000.00
0	TINY HOMES		0	0.00	0.00	0	0	0.00	0.00
0	MANUFACTURED HOMES		0	0.00	0.00	0	0	0.00	0.00
0	LIVE/WORK UNITS		0	0.00	0.00	3	3	4,736.95	340,585.00
0	DUPLEX (2 permits = one bldg)		0	0.00	0.00	2	2	13,841.46	1,600,000.00
0	MULTI-FAMILY		0	0.00	0.00	0	0	0.00	0.00
0	RESIDENTIAL GARAGE		0	0.00	0.00	0	0	0.00	0.00
0	COMMERCIAL (new)		0	0.00	0.00	0	0	0.00	0.00
0	INDUSTRIAL (new)		0	0.00	0.00	0	0	0.00	0.00
3	DEMOLITION		2	90.00	0.00	6	4	180.00	0.00
0	SOLAR		0	0.00	0.00	1	1	370.00	21,000.00
0	CELLULAR		0	0.00	0.00	0	0	0.00	0.00
0	GRADE & FILL		0	0.00	0.00	1	0	165.21	5,000.00
ALTERATIONS/ADDITIONS									
11	RESIDENTIAL		11	7,689.56	523,108.00	23	23	12,639.65	764,173.00
15	ALL OTHER		15	38,082.01	5,112,681.00	27	27	45,992.43	5,576,202.00
34	TOTALS		33	82,042.61	10,410,789.00	70	67	126,078.25	14,511,960.00
TOTALS FOR LAST MONTH		9	9	4,186.83	222,621.00				
THIS MONTH TO DATE 2019		70	67	126,078.25	14,511,960.00				
THIS MONTH TO DATE 2018		86	74	230,647.61	27,613,309.00				
THIS MONTH TO DATE 2017		58	54	281,693.82	41,314,183.12				

TYPE OF BUILDING PERMITS ISSUED

ROUTT COUNTY (incl. Yampa, Hayden & Oak Creek)

NATURE OF BUILDING PERMITS

# of Permits	Apr-19		# of UNITS	TOTAL FEES	VALUATION	YTD # OF PERMITS	YTD # of UNITS	YTD FEES	YTD VALUATION
NEW CONSTRUCTION									
5	SINGLE FAMILY		5	27,136.04	3,541,510.00	12	12	46,591.02	5,344,150.00
0	SECONDARY UNIT		0	0.00	0.00	1	1	0.00	0.00
0	TINY HOMES		0	0.00	0.00	0	0	0.00	0.00
1	MANUFACTURED HOMES		1	1,267.83	269,209.00	4	4	3,708.77	711,669.00
0	LIVE/WORK UNITS		0	0.00	0.00	0	0	0.00	0.00
0	DUPLEX (2 permits = one bldg)		0	0.00	0.00	0	0	0.00	0.00
0	MULTI-FAMILY		0	0.00	0.00	0	0	0.00	0.00
1	RESIDENTIAL GARAGE		1	731.00	35,000.00	3	3	3,349.07	235,000.00
1	COMMERCIAL (new)		1	3,138.93	300,000.00	5	5	41,091.26	6,756,369.00
0	INDUSTRIAL (new)		0	0.00	0.00	1	1	1,267.83	80,000.00
0	DEMOLITION		0	0.00	0.00	2	2	60.00	0.00
0	SOLAR		0	0.00	0.00	2	2	701.53	28,312.00
0	CELLULAR		0	0.00	0.00	1	1	226.98	8,000.00
0	GRADE & FILL		0	0.00	0.00	0	0	0.00	0.00
ALTERATIONS/ADDITIONS									
7	RESIDENTIAL		7	7,333.71	671,277.00	18	18	19,189.68	1,695,696.00
4	ALL OTHER		4	1,971.36	90,000.00	6	6	2,301.78	99,500.00
19	TOTALS		19	41,578.87	4,906,996.00	55	55	118,487.92	14,958,696.00
TOTALS FOR LAST MONTH		11	11	40,619.84	6,587,369.00				
THIS MONTH TO DATE 2019		55	55	118,487.92	14,958,696.00				
THIS MONTH TO DATE 2018		57	57	120,961.11	12,577,410.00				
THIS MONTH TO DATE 2017		34	33	63,083.31	6,045,108.00				

**PERMIT STATS FOR OAK CREEK, YAMPA & HAYDEN
MARCH 2019**

OAK CREEK						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
0	SINGLE FAMILY	\$0.00	\$0.00	1	\$2,839.55	\$263,280.00
0	MFG HOMES	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00	0	\$0.00	\$0.00
0	SOLAR	\$0.00	\$0.00	1	\$370.00	\$15,500.00
0	COMM/IND	\$0.00	\$0.00	0	\$0.00	\$0.00
0	DEMO	\$0.00	\$0.00	1	\$30.00	\$0.00
1	GARAGE	\$731.00	\$35,000.00	1	\$731.00	\$35,000.00
ADDITIONS/ALTERATIONS						
0	DWELLINGS	\$0.00	\$0.00	0	\$0.00	\$0.00
2	OTHER	\$850.17	\$35,000.00	3	\$1,056.96	\$41,500.00

YAMPA						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
0	SINGLE FAMILY	\$0.00	\$0.00	1	\$805.99	\$40,000.00
0	DUPLEX	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00	0	\$0.00	\$0.00
0	SOLAR					
0	COMM/IND	\$0.00	\$0.00	0	\$0.00	\$0.00
0	DEMO	\$0.00	\$0.00	0	\$0.00	\$0.00
0	GARAGE	\$0.00	\$0.00	0	\$0.00	\$0.00
ADDITIONS/ALTERATIONS						
1	DWELLINGS	\$144.42	\$3,850.00	1	\$144.42	\$3,850.00
0	OTHER	\$0.00	\$0.00	0	\$0.00	\$0.00

HAYDEN						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
0	SINGLE FAMILY	\$0.00	\$0.00	0	\$0.00	\$0.00
0	MFG HOMES	\$0.00	\$0.00	0	\$0.00	\$0.00
0	DUPLEX	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00	0	\$0.00	\$0.00
0	SOLAR	\$0.00	\$0.00	0	\$0.00	\$0.00
1	COMM/IND	\$3,138.93	\$300,000.00	6	\$42,359.09	\$6,836,369.00
0	DEMO	\$0.00	\$0.00	0	\$0.00	\$0.00
0	GARAGE	\$0.00	\$0.00	0	\$0.00	\$0.00
ADDITIONS/ALTERATIONS						
1	DWELLINGS	\$251.13	\$15,000.00	1	\$251.13	\$15,000.00
0	OTHER	\$0.00	\$0.00	0	\$0.00	\$0.00

**This page will change monthly with no separate page for each month, only current month and year to date figures*