

June 2019 Newsletter

June 2019 Permit Reports

Our Permit Reports are attached to this Newsletter, you can also view weekly and monthly reports online on the Routt County Regional Building Department website, or use the below link to get there.
<http://www.co.routt.co.us/606/Permit-Reports>

“Helpful Tip’s Residential Projects” Temporary or Final Certificate of Occupancy Checklists

- Residential Dwelling: Call a minimum of 5-working days in advance to request the Building Department to notify all Departments you are seeking a TCO/CO.
- Schedule all Final Inspections on all open Permits a minimum of 5-working days in advance, this means all Electrical, Plumbing, Mechanical, and Building Permits.
FYI: Electrical, Plumbing, Mechanical Final Inspections should be called in by the Contractor Responsible for the work, this is not the General Contractor.

City of Steamboat Springs Checklist Items:

- Call City Engineering to schedule your final inspection for your driveways, sidewalks, landscaping and vegetation a minimum of 5-working days in advance. If your landscaping or vegetation is not complete you will need to fill out the re-vegetation agreement with City Engineering and post the check for this as well.
- City Planning Department: Submit your Foundation Location Survey to City Planning in advance of seeking your TCO/CO.
- City Fire Department: Call to schedule and request you final inspections a minimum of 5-working days in advance.
- City Water/Sewer: They will review the Building Department Final Plumbing Inspection to ensure the correct number of fixtures have been installed per approved plans. If any fixtures have been added beyond what was approved, you will need to have this reviewed by City Water/Sewer and all P.I.F. Fees must be paid in full to received approval or a TCO/CO.
- City Finance Department: Will automatically grant you a 90-Day Extension and approve a TCO while you complete Use Tax Reconciliation.

Unincorporated Routt County/Town of Hayden/Town of Oak Creek/Town of Yampa:

- You must call and request inspections if needed from all Town Departments involved in your original plan review, and request an inspection from the Fire District serving your area.
- Call Routt County Public Works for final inspections on your driveway or grading work.

Plan Review Workload

The Building Department has worked through the peak of our Spring/Summer Plan Review season, we do appreciate your patience the past couple months on our review times for new applications and addendums. We still highly recommend submitting your permit application well in advance of your projected start date, and please always consider our published time-frames for all Building Permit Application Types.

“Inspection Tip’s”

- Please have your Sub-Contractors who are the Permit Applicant for all Electrical, Plumbing, and Mechanical Permits call and schedule their own inspections. This allows your Sub-Contractor to be prepared and ready for the inspection, General Contractors should not be calling in for inspections within these trades.
- ADA Rough Framing Inspections: Please take time to review all measurements during rough-framing inspections with our Inspection staff, in regards for proper width, length, and height requirements for ADA related fixtures, valves, water closets, showers, benches, and other items. Our Inspection staff will take time to review these items with you during rough-in, to ensure that all substrate materials, finished tile or stone, or other building elements will not affect the required finished dimensions in accordance with the approved plans and/or minimum code requirements.
- All Insulation materials that are installed that contain labels that provide the R-Value of the Insulation, should be installed allowing our Inspection staff to visibly see the stamped label, facing outward for inspections.
- Concrete Pours: We want to remind our applicants we cannot guarantee all AM inspection requests, and you are putting yourself at risk by scheduling a footing or foundation inspection the same day you intend to pour concrete. We do our best to meet your AM and PM inspection requests, but due to the Geographic areas we cover this cannot always be met.
- Water in Footings or Piers: We are hopefully through our wet season and run-off, but please keep in mind if there is standing water in a footing or pier, we cannot approve it to be poured. You will either have to call us back for another inspection, or have a special inspector confirm all water has been removed.
- Exterior Wall Sheeting/Roof Sheeting Inspections: We only need to be called to perform partial inspections on this item, and understand it may be difficult for us to inspect every last sheet. Please call us for partial inspections as you’re installing your sheeting and we document the fastening schedule meets the plans or minimum code requirements.
- Final Inspections: When you call for Final Building Inspections, please also have your Subcontractors call for all Final Inspections for Plumbing, Mechanical, and Electrical on the same day. This process works best for all parties, and allows us to create once consolidated list of corrections if needed and provide you back with a summarized list. This also helps expedite the TCO/CO process and adds efficiency to the approval.

MINI RECAP SHEET

The following is the June 2019 report for the Routt County Regional Building Department with all the statistics, financial and expense activity.

YEAR TO DATE 2019 CONSTRUCTION VALUATION	\$72,747,650.00
YEAR TO DATE 2018 CONSTRUCTION VALUATION	\$91,298,119.00

Current Month REVENUES: (USE TAX NOT INCLUDED)	\$188,583.72
Current month - 2018 REVENUES: (USE TAX NOT INCLUDED)	\$186,598.71

YEAR TO DATE - 2019 REVENUES	\$875,626.81
YEAR TO DATE - 2018 REVENUES	\$761,556.75

Any questions regarding these reports should be directed to Malea Michael-Ferrier at mmichael-ferrier@co.routt.co.us

EXPENDITURES	BUDGET AMOUNT 2019	ACTUAL USED												AMOUNT USED	BUDGET BALANCE	% USED
		1st quarter			2nd quarter			3rd quarter			4th quarter					
		JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC			
PERSONNEL																
ADMIN SALARY	114,220.00	9,530.99	9,672.58	9,672.58	9,672.58	9,672.58	9,672.58							57,893.89	56,326.11	50.7%
STAFF SALARIES	536,400.00	43,607.48	43,607.51	43,791.39	43,857.62	44,085.69	43,887.09							262,836.78	273,563.22	49.0%
OVERTME	6,000.00	0.00	0.00	0.00	0.00	0.00	0.00							0.00	6,000.00	0.0%
MEDICAL INS	172,550.00	11,478.10	11,478.10	11,478.10	11,478.10	11,478.10	11,478.10							68,868.60	103,681.40	39.9%
FICA	50,230.00	3,885.21	3,896.04	3,910.10	3,915.17	3,932.62	3,917.42							23,456.56	26,773.44	46.7%
LIFE/DISABILITY	2,860.00	221.80	221.80	221.80	221.80	221.80	221.80							1,330.80	1,529.20	46.5%
RETIREMENT	33,150.00	2,898.38	2,906.88	2,917.92	2,921.90	2,935.57	2,923.65							17,504.30	15,645.70	52.8%
WORKERS COMP	350.00	350.00	0.00	0.00	0.00	0.00	0.00							350.00	0.00	100.0%
TOTAL PERSONNEL	915,760.00	71,971.96	71,782.91	71,991.89	72,067.17	72,326.36	72,100.64	0.00	0.00	0.00	0.00	0.00	0.00	432,240.93	483,519.07	47.2%
OPERATING																
ADVERTISING	800.00	0.00	0.00	0.00	0.00	0.00	0.00							0.00	800.00	0.0%
CONTINUED EDU	7,000.00	2,077.77	556.00	0.00	435.00	0.00	0.00							3,068.77	3,931.23	43.8%
DUES & MEMB	1,600.00	0.00	0.00	270.00	135.00	90.00	0.00							495.00	1,105.00	30.9%
INSURANCE- CAP	5,200.00	5,381.00	0.00	0.00	0.00	0.00	0.00							5,381.00	-181.00	103.5%
OVERHEAD	295,120.00	24,593.34	24,593.34	24,593.34	24,593.34	24,593.34	24,593.34							147,560.04	147,559.96	50.0%
POSTAGE & SHIPPIN	600.00	21.12	0.00	0.00	0.00	0.00	0.00							21.12	578.88	3.5%
PRINTING	1,000.00	0.00	0.00	0.00	0.00	0.00	332.75							332.75	667.25	33.3%
PUBLICATIONS & SU	8,000.00	30.00	289.45	385.95	185.00	351.75	30.00							1,272.15	6,727.85	15.9%
PROF SERVICES	20,000.00	0.00	0.00	715.00	3,847.50	6,727.50	2,875.00							14,165.00	5,835.00	70.8%
SUPPLIES	3,500.00	203.17	0.00	110.64	0.00	0.00	0.00							313.81	3,186.19	9.0%
PHONE - BASIC	1,200.00	71.13	72.72	79.55	74.28	82.75	75.00							455.43	744.57	38.0%
PHONE - CELL	4,000.00	200.05	200.05	200.02	200.05	200.05	200.05							1,200.27	2,799.73	30.0%
TRAVEL_LODGING	7,000.00	0.00	0.00	3,055.00	0.00	0.00	507.00							3,562.00	3,438.00	50.9%
TRAVEL_MEALS	2,500.00	0.00	1,116.50	-149.60	223.51	0.00	165.00							1,355.41	1,144.59	54.2%
MOTORPOOL	35,280.00	2,940.00	2,940.00	2,940.00	2,940.00	2,940.00	2,940.00							17,640.00	17,640.00	50.0%
TRANSPORTAION	600.00	0.00	190.24	0.00	0.00	0.00	91.25							281.49	318.51	46.9%
	0.00													0.00	0.00	0.0%
	0.00													0.00	0.00	0.0%
TOTAL OPERATING	393,400.00	35,517.58	29,958.30	32,199.90	32,633.68	34,985.39	31,809.39	0.00	0.00	0.00	0.00	0.00	0.00	197,104.24	196,295.76	50.1%
BUDGETED EXPENDITURES	1,309,160.00	107,489.54	101,741.21	104,191.79	104,700.85	107,311.75	103,910.03	0.00	0.00	0.00	0.00	0.00	0.00	629,345.17	679,814.83	48.1%

SINCE THE MONTH END REPORT IS DONE BEFORE ACCOUNTING CLOSES THEIR BOOKS FOR THE MONTH, THE CURRENT MONTHS EXPENSES ARE APPROXIMATE.
THE PREVIOUS MONTHS EXPENSES ARE FINALIZED AT THE END OF THE NEXT MONTH: IE FEB REPORT WILL HAVE FINALIZED JAN EXPENSES & APPROXIMATE FEB FIGURES

ROUTT COUNTY REGIONAL BUILDING DEPARTMENT FINANCIAL REPORT

ALL FIGURES ARE ACCUMULATED TO-DATE AMOUNTS

TOTAL REVENUES (YTD)	\$875,626.81
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TOTAL BUDGET EXPENDITURES	\$629,345.17
PERCENTAGE OF BUDGET USED	48.1%

COUNTY USE TAX COLLECTIONS	\$439,572.24
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CITY SCHOOL TAX COLLECTIONS (YTD)	\$141,620.06
CITY USE TAX COLLECTIONS (YTD)	\$1,132,960.50
CITY EXCISE TAX COLLECTIONS (YTD)	\$750,360.32
CITY PERMIT REVIEW FEE (YTD)	\$137,000.26
FIRE DEPARTMENT FEE COLLECTIONS (YTD)	\$6,325.00

THIS PAGE WILL CHANGE MONTHLY AS FIGURES ARE YEAR TO DATE

MONTHLY REVENUES

JUNE 2019

ACCOUNT	Current Month	YEAR TO DATE TOTAL
BUILDING PERMIT FEES	124,435.94	490,289.00
PLAN REVIEW FEES	60,620.78	373,544.06
MECHANICAL PERMIT FEES	817.00	3,299.00
PLUMBING PERMIT FEES	285.00	909.00
ELECTRICAL PERMIT FEES	2,425.00	6,984.00
CODE BOOK SALES	0.00	601.75
TOTAL COUNTY FEES	\$188,583.72	\$875,626.81

PLANNING DEPT. REVIEW FEES	1,650.00	5,350.00
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INSPECTIONS

Inspection Type	June		YTD TOTAL
	CITY SBS	COUNTY	
BUILDING	292	186	1872
PLUMBING	67	33	512
MECHANICAL	128	56	908
ELECTRICAL	74	71	678
TOTAL Inspections	561	346	3970

MISC PERMITS ISSUED

PERMIT TYPE	June	YTD TOTAL
PLUMBING	38	135
MECHANICAL	45	245
ELECTRICAL	52	207
TOTAL	135	587

TYPE OF BUILDING PERMITS ISSUED

STEAMBOAT SPRINGS

NATURE OF BUILDING PERMITS

# of Permits	Jun-19		# of UNITS	TOTAL FEES	VALUATION	YTD # OF PERMITS	YTD # of UNITS	YTD FEES	YTD VALUATION
NEW CONSTRUCTION									
6	SINGLE FAMILY		6	25,525.15	2,750,000.00	16	16	101,607.05	12,712,500.00
1	SECONDARY UNIT		1	1,891.53	150,000.00	4	4	4,706.55	413,816.00
0	TINY HOMES		0	0.00	0.00	0	0	0.00	0.00
0	MANUFACTURED HOMES		0	0.00	0.00	1	1	680.69	171,684.00
0	LIVE/WORK UNITS		0	0.00	0.00	3	3	4,736.95	340,585.00
0	DUPLEX (2 permits = one bldg)		0	0.00	0.00	4	4	21,782.52	2,400,000.00
3	TRIPLEX(3 permits = one bldg)		3	12,671.82	1,800,000.00	3	3	12,671.82	1,800,000.00
4	MULTI-FAMILY		72	47,414.20	8,200,000.00	4	72	47,414.20	8,200,000.00
1	RESIDENTIAL GARAGE		1	581.01	25,000.00	1	1	581.01	25,000.00
0	COMMERCIAL (new)		0	0.00	0.00	0	0	0.00	0.00
0	INDUSTRIAL (new)		0	0.00	0.00	0	0	0.00	0.00
5	DECONSTRUCTION		2	150.00	68,500.00	15	8	450.00	68,500.00
0	SOLAR		0	0.00	0.00	1	1	370.00	21,000.00
0	CELLULAR		0	0.00	0.00	0	0	0.00	0.00
1	GRADE & FILL		0	50.00	0.00	4	0	345.21	75,000.00
ALTERATIONS/ADDITIONS									
33	RESIDENTIAL		33	38,830.87	3,089,687.00	70	70	62,906.36	5,306,998.00
8	ALL OTHER		8	14,733.97	1,746,855.00	50	50	83,188.46	10,024,234.00
62	TOTALS		126	141,848.55	17,830,042.00	176	233	341,440.82	41,559,317.00
TOTALS FOR LAST MONTH		44	40	73,514.02	9,217,315.00				
THIS MONTH TO DATE 2019		176	233	341,440.82	41,559,317.00				
THIS MONTH TO DATE 2018		189	170	532,259.64	65,452,685.00				
THIS MONTH TO DATE 2017		136	130	459,386.99	60,385,707.12				

TYPE OF BUILDING PERMITS ISSUED

ROUTT COUNTY (incl. Yampa, Hayden & Oak Creek)

NATURE OF BUILDING PERMITS

# of Permits	Jun-19		# of UNITS	TOTAL FEES	VALUATION	YTD # OF PERMITS	YTD # of UNITS	YTD FEES	YTD VALUATION
NEW CONSTRUCTION									
12	SINGLE FAMILY		12	47,305.89	4,926,767.00	32	32	142,544.04	16,013,170.00
2	SECONDARY UNIT		2	3,117.78	219,215.00	3	3	3,117.78	219,215.00
0	TINY HOMES		0	0.00	0.00	0	0	0.00	0.00
2	MANUFACTURED HOMES		2	1,547.38	260,567.00	6	6	5,256.15	972,236.00
0	LIVE/WORK UNITS		0	0.00	0.00	0	0	0.00	0.00
0	DUPLEX (2 permits = one bldg)		0	0.00	0.00	0	0	0.00	0.00
0	MULTI-FAMILY		0	0.00	0.00	0	0	0.00	0.00
8	RESIDENTIAL GARAGE		8	5,546.06	675,608.00	13	13	10,986.24	1,084,452.00
0	COMMERCIAL (new)		0	0.00	0.00	6	6	51,320.24	8,106,369.00
0	INDUSTRIAL (new)		0	0.00	0.00	1	1	1,267.83	80,000.00
2	DECONSTRUCTION		1	60.00	31,500.00	7	6	210.00	31,500.00
2	SOLAR		2	680.74	73,500.00	4	4	1,382.27	101,812.00
1	CELLULAR		1	1,340.59	86,550.00	3	3	3,292.78	224,550.00
0	GRADE & FILL		0	0.00	0.00	0	0	0.00	0.00
ALTERATIONS/ADDITIONS									
17	RESIDENTIAL		17	15,425.81	1,281,623.00	46	46	48,295.89	4,131,029.00
2	ALL OTHER		2	642.27	24,500.00	9	9	4,419.78	224,000.00
48	TOTALS		47	75,666.52	7,579,830.00	130	129	272,093.00	31,188,333.00
TOTALS FOR LAST MONTH		27	27	77,938.56	8,649,807.00				
THIS MONTH TO DATE 2019		130	129	272,093.00	31,188,333.00				
THIS MONTH TO DATE 2018		123	120	249,395.48	25,845,434.00				
THIS MONTH TO DATE 2017		78	77	180,929.22	19,700,549.00				

**PERMIT STATS FOR OAK CREEK, YAMPA & HAYDEN
MARCH 2019**

OAK CREEK						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
0	SINGLE FAMILY	\$0.00	\$0.00	1	\$2,839.55	\$263,280.00
0	MFG HOMES	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00	0	\$0.00	\$0.00
0	SOLAR	\$0.00	\$0.00	1	\$370.00	\$15,500.00
0	COMM/IND	\$0.00	\$0.00	0	\$0.00	\$0.00
1	DECONSTRUCTION	\$30.00	\$0.00	2	\$60.00	\$0.00
0	GARAGE	\$0.00	\$0.00	1	\$731.00	\$35,000.00
ADDITIONS/ALTERATIONS						
2	DWELLINGS	\$92.44	\$1,250.00	2	\$92.44	\$1,250.00
1	OTHER	\$518.64	\$22,000.00	4	\$1,775.60	\$63,500.00

YAMPA						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
0	SINGLE FAMILY	\$0.00	\$0.00	1	\$805.99	\$40,000.00
0	DUPLEX	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00	0	\$0.00	\$0.00
0	SOLAR					
0	COMM/IND	\$0.00	\$0.00	0	\$0.00	\$0.00
0	DECONSTRUCTION	\$0.00	\$0.00	0	\$0.00	\$0.00
0	GARAGE	\$0.00	\$0.00	0	\$0.00	\$0.00
ADDITIONS/ALTERATIONS						
0	DWELLINGS	\$0.00	\$0.00	1	\$144.42	\$3,850.00
0	OTHER	\$0.00	\$0.00	0	\$0.00	\$0.00

HAYDEN						
# OF PERMITS	TYPE	FEES	VALUATION	YTD PERMITS	YTD FEES	YEAR TO DATE VALUATION
NEW CONSTRUCTION						
2	SINGLE FAMILY	\$5,887.14	\$552,902.00	2	\$11,693.04	\$1,092,902.00
0	MFG HOMES	\$0.00	\$0.00	0	\$0.00	\$0.00
0	DUPLEX	\$0.00	\$0.00	0	\$0.00	\$0.00
0	TINY HOME	\$0.00	\$0.00	0	\$0.00	\$0.00
0	SOLAR	\$0.00	\$0.00	0	\$0.00	\$0.00
0	COMM/IND	\$0.00	\$0.00	7	\$52,588.07	\$8,186,369.00
0	DECONSTRUCTION	\$0.00	\$0.00	0	\$0.00	\$0.00
2	GARAGE	\$1,462.00	\$70,000.00	2	\$1,462.00	\$70,000.00
ADDITIONS/ALTERATIONS						
0	DWELLINGS	\$0.00	\$0.00	2	\$416.34	\$20,000.00
1	OTHER	\$123.63	\$2,500.00	1	\$123.63	\$2,500.00

**This page will change monthly with no separate page for each month, only current month and year to date figures*